



### **ELEMENTS REQUIRED ON A HOUSE LOCATION PLAN (HLP)**

1. North arrow, scale, lot number and address, plat reference
2. Width and location of any adjoining street right-of-ways
3. Bearings and distances of all property lines.
4. Area of property (square feet and acres)
5. Outlines of existing and proposed buildings and structures on the site indicating ground floor area (footprint), include all areas under roof such as porches, and any projections, such as chimneys and bay windows
6. Storm Drains and Utility easements (label the utility and width of easement)
7. Setbacks from property lines indicated by labeled setback lines or dimensioned arrows (drawn square to the lot lines) from the lot lines to the nearest point of building(s)
8. Flood plain boundaries or disclaimer statement, the disclaimer statement must contain the panel number of the Flood Insurance Rate Map (FIRM), (if any portion of the property is in the flood plain, the finish floor elevation must be given and a Certificate of Elevation provided before a C.O. will be issued)
9. Driveway details shall include length, width, and % grade labeled or show a profile of proposed driveway centerline showing all proposed grades from house to the gutter, distance from property line, and distance from intersection on corner lots.
10. Proposed Finished Floor elevation of house including garage, existing and proposed contours (may be scaled from Geodetic Surveys, Construction plans, or the City's GIS), elevation of the road at center of the driveway, additional elevation shots around the house to show drainage pattern around the house. (drainage arrows may be used except when the house elevation is proposed to be below the road elevation in which case proposed elevation points must be included)
11. Required notes from the Engineering Department (concrete washout, driveway grade, driveway width, max 2% sidewalk slope, and Type C or S silt fence or approved alternative)
12. Erosion Control Best Management Practices (BMP's) including but not limited to; perimeter control SD1 (silt fence, hay bales, compost filter sox), construction entrance (CO), inlet protection SD2 (pig in the blankets, compost filter sox) and mulch (DS1).