



### Application for a Temporary Event Sign

PLEASE SUBMIT A SIGN IMAGE OR DRAWING WITH THIS APPLICATION

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

Display Dates: From: \_\_\_\_\_ To: \_\_\_\_\_ Total Days: \_\_\_\_\_

Type of Sign	Size (height x width)	Area (sq. ft.)	Height Above Grade
Banner	_____ x _____	_____	N/A
Freestanding	_____ x _____	_____	_____
Wall	_____ x _____	_____	N/A
Window	_____ x _____	_____	N/A
Garage/Yard sale	_____ x _____	_____	_____

Applicant is the (✓ only one):  Business Owner  Property Owner  Sign Contractor  Other

A site plan is required for freestanding signs indicating location of proposed signs, distance from public right-of-way and distance from any existing freestanding (permanent and temporary) signs on property.

#### IMPORTANT – PLEASE READ CAREFULLY

I have read and understand the Temporary Event Sign Regulations associated with this permit and agree to comply with all the regulations pertaining to the display of a Temporary Event Sign. I further understand and acknowledge that if I violate the Temporary Event Sign Regulations, I may be subject to the issuance of a citation for a Zoning Violation.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Applicant's Phone Number

FOR CITY USE:

Approved by: \_\_\_\_\_  
(Please Print)

Approval Date: \_\_\_\_\_

City Official's Signature: \_\_\_\_\_

PERMIT EXPIRATION DATE: \_\_\_\_\_