



ROOFING PERMIT APPLICATION

Building Department
25 LaGrange Street
Newnan, GA 30263
Ph. 770-254-2362 Fax 770-254-2361
Email – pstrickland@cityofnewnan.org



Date of Application: _____

Subject Property
Address: _____
Number and Street Subdivision

Applicant Name: _____
Name Contact Phone Number

Applicant is: Contractor: _____
Company Name if other than applicant name

Homeowner

Email address: _____
If you wish to receive instant results of inspection via email

Cost of the project: _____
Estimate cost if unknown

Signature of Applicant Date Signed

Payment: Check # _____ Cash _____
Credit Card # _____ Type _____ CVV _____
Name on Card _____ EXP _____



Building Department
25 Lagrange St.
Newnan, GA 30263
770-254-2362



To: Roofing contractors, insurance companies and other interested roofing parties
From: Bill Stephenson, Chief Building Official
Subject: Roofing underlayment and drip edge for *asphalt shingles*

Revised for 2015

The City of Newnan Building Department has required a roofing permit to be obtained from a properly licensed contractor conducting re-roofs since 1977. Inspections of the roofing underlayment were conducted “as the contractor roofed the house”. This method was sufficient at the time as most of the roofers were limited in number, making it relatively easy to educate them on changing code requirements.

Since 2005, numerous new contractors began pulling roofing permits, as the number of houses in the City has greatly increased. These new contractors (and companies), were installing underlayment’s in various manners and without flashing, – and their crew members were not always the same individuals from one day to the next. The number of contractors needing to be educated on the installation of the underlayment became a time consuming effort for the building inspectors in an already full inspection day. This caused much frustration on all parties, as tearing off new shingles due to improperly installed underlayment and no flashing became all too common.

In 2006 we changed the process of conducting felt inspections and no longer “inspect while the contractor roofed”. We now require the inspection to be conducted after the felt and flashing are in place and before the installation of shingles, which remains in effect today.

The valleys in roofs (and re-roofs) are required to follow manufactures instructions. Where manufacturers do not have specifications for valley flashing (common), than the code requirements must be used (IRC R905.2.8). If one chooses to use a flashing as described by the manufacturer that is less than the code requirements (rare), you must submit the requirements at time of permitting to the building department for evaluation.

The “ice and water shield” that so many contractors use complies with paragraph 3 of section R905.2.8.2, underlayment for valley linings, and will have ASTM 1970 stamped on the box. They can use any of the materials that are listed in the applicable code section to line the valley. Many simply choose it over the others because it is the best choice that is locally available for their application. Drip edge is now required by code for residential roofs (IRC R905.2.8.5), and remains a requirement for commercial roofs, (IBC 1507.2.9.3).

The IRC allows asphalt shingle to be installed in layers, not exceeding two, for reroofs, (R907.3). Drip edge is required for new and re-roofs of asphalt shingles (R905.2.8.5).

Thank you and feel free to contact me for further information or clarification.

Sincerely,