

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, January 12, 2016 at 2:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and delivered the invocation.

PRESENT

Mayor Keith Brady: Council members present: Clayton Hicks; Cynthia E. Jenkins; Dustin Koritko; Ray DuBose; George Alexander and Robert Coggin. Council member absent: Rhodes Shell. City Manager, Cleatus Phillips; City Clerk, Della Hill; Planning Director, Tracy Dunnavant; Public Works Director, Michael Klahr; Code Enforcement Officer, Shane Pridgen; Business Development Director: Hasco Craver; City Attorney, Brad Sears and Police Chief, Douglas (Buster) Meadows.

MINUTES - SPECIAL COUNCIL MEETING/PUBLIC HEARING BUDGET – DECEMBER 15, 2015

Motion by Councilman DuBose, seconded by Councilman Alexander to dispense with the reading of the minutes of the Special Called Public Hearing Council meeting for the 2016 Budget and adopt them as presented.

MOTION CARRIED. (7 – 0)

MINUTES – REGULAR COUNCIL MEETING – DECEMBER 15, 2015

Motion by Councilman Alexander, seconded by Councilman Hicks to dispense with the reading of the minutes of the Regular Council meeting for December 15, 2015 and adopt them as presented.

MOTION CARRIED. (7– 0)

REQUEST – EXTENSION – 3 ANNIE STREET

The Code Enforcement Officer informed Council the owner is requesting a thirty (30) day extension to complete the repairs.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to approve a thirty (30) day extension on the substandard structure located at 3 Annie Street.

MOTION CARRIED. (7 – 0)

CONTINUE OWNER REQUEST FOR EXTENSION / OWNER PROVIDE SCHEDULE OF REPAIRS – 7 LANDERS STREET

The Code Enforcement Officer informed Council the owner was not able to attend the meeting due to medical reasons. A schedule of repairs has not been submitted. There was an insulation inspection conducted yesterday.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Koritko to approve an extension of ninety (90) days since progress has been made on the substandard structure located at 7 Landers Street.

MOTION CARRIED. (7 – 0)

REQUEST- CONTINUE - OWNER TO PRESENT SCHEDULE OF REPAIRS – 7 UPPER MANN STREET

The Code Enforcement Officer received a request from the owner of 7 Upper Mann Street for an extension of one hundred eighty (180) days. He has made progress. Due to the bad weather the roof leaked causing repairs to be redone.

The owner informed Council during the bad weather the roof leaked and he is having to take care of those repairs again.

Mayor Brady would like to grant a ninety (90) day extension and have the Code Enforcement Officer meet with the owner instructing him to provide a schedule for ninety (90) days so they can judge the progress during that period.

Motion by Councilman Alexander, seconded by Councilman Hicks to approve an extension of ninety (90) days and owner to revise the repair schedule for the substandard structure located at 7 Upper Mann Street.

MOTION CARRIED. (7 – 0)

SUBSTANDARD STRUCTURE – REPAIRS COMPLETE – 11 TUXEDO AVENUE

The Code Enforcement Officer informed Council the repairs have been completed on 11 Tuxedo Avenue.

STATUS REPORT: 29 WILCOXEN STREET, 67 FAIRMOUNT DRIVE, 79 SPENCE AVENUE, 92 PINSON STREET, 121 PINSON STREET, 136 SPRING STREET AND 286 W. WASHINGTON STREET

The Code Enforcement Officer informed Council these properties have been before Council in Public Hearings.

CITY OF NEWNAN, GEORGIA
REGULAR COUNCIL MEETING

JANUARY 12, 2016

| <u>Property</u> | <u>Owner</u> | <u>Status</u> | <u>Resolution Deadline</u> |
|----------------------|----------------|---------------|--------------------------------|
| 29 Wilcoxon Street | Wanda Beckom | No progress | 06/20/16 |
| 67 Fairmount Drive | Milo Rachel | Progress made | 02/11/16 |
| 79 Spence Ave | Andre Sparks | Progress Made | 05/08/16 |
| 92 Pinson Street | Perry Benson | Progress made | 02/19/16 |
| 121 Pinson Street | Marcus Beasley | No progress | 02/19/16 |
| 136 Spring Street | Clay Estate | No progress | 01/06/16 |
| 286 W. Washington St | Irvin Jones | No progress | 04/24/16 |

Accept status reports, no action needed.

COUNCIL MEMBER - COGGIN

Mayor Brady stated Mr. Coggin has served the City well over the last eight years. The City was redistricted in 2013 to include three districts, each with two representatives. At that time Mr. Coggin accepted a two-year at large position because his new district had two representatives Alexander and Jenkins. He chose not to seek re-election against current council members for one of the two seats in District 3.

Mr. Coggin said it has been a great pleasure serving on City Council. Council members also thanked him for his service over the years.

ADJOURNMENT – SINE DIE

Mayor Brady adjourned – Sine Die

CALL TO ORDER

Mayor Brady called the meeting to order for January 12, 2016 and delivered the invocation.

SWEARING IN CEREMONY

Mayor Brady indicated an official swearing in was held before the meeting for Council members George M. Alexander, Dustin K .Koritko and Cynthia E. Jenkins. There will be a ceremonial swearing in with family members and friends. The City Attorney will conduct the official swearing in of Council member Clayton Hicks.

Mayor Pro Tem Cynthia Jenkins was sworn in by her Pastor, Tamarkus Cook, St. Smyrna Baptist Church joined by family members.

Council member Georgia M. Alexander was sworn in by his wife, Pam Alexander joined by his mother.

Council member Clayton Hicks was sworn in City Attorney, Brad Sears, joining him was his wife Robyn.

Council member Dustin K. Koritko was sworn in by his father-in-law, Captain Timothy Overturf – US Navy along with his wife Lauren, children and other family members.

APPOINTMENT – MAYOR PRO-TEM

Motion by Councilman DuBose, seconded by Councilman Hicks to re-appoint Council member Cynthia Jenkins as Mayor Pro Tem.

MOTION CARRIED. (6 – 0)

APPOINTMENTS – DEPARTMENT HEADS

The City Manager recommended all current department heads be re-appointed for year 2016.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to re-appoint all current Department Heads for year 2016.

MOTION CARRIED. (6 – 0)

APPOINTMENT – CITY ATTORNEY

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to re-appoint Brad Sears as City Attorney for year 2016.

MOTION CARRIED. (6 – 0)

APPOINTMENT – MUNICIPAL COURT JUDGE

Motion by Councilman Alexander, seconded by Councilman Hicks to re-appoint Georgia Rosenzweig, Municipal Court Judge for year 2016.

MOTION CARRIED. (6 – 0)

APPOINTMENT – MUNICIPAL COURT JUDGE PRO TEM

Motion by Councilman Alexander, seconded by Councilman Hicks to re-appoint Clay Collins Municipal Court Judge Pro Tem for year 2016.

MOTION CARRIED. (6 – 0)

APPOINTMENT – NEWNAN YOUTH ACTIVITIES COMMISSION

Mayor Brady asked the City Manager to place this appointment on the agenda for the next meeting.

APPOINTMENT – URBAN REDEVELOPMENT AGENCY

Mayor Brady asked the City Manager to place Councilman Hicks' appointment to the Urban Redevelopment Agency on the agenda for the next meeting.

APPOINTMENT – PARKS COMMISSION

Motion by Councilman Koritko, seconded by Councilman Hicks to appoint Greg Heller to the Parks Commission to fill the unexpired term that expires January 2017.

MOTION CARRIED. (6 – 0)

Mayor Brady asked the City Manager to place Councilman DuBose and Mayor Pro Tem Jenkins' appointments on the agenda for the next meeting.

APPOINTMENTS – CHRISTMAS COMMISSION

Mayor Brady asked the City Manager to place Mayor Pro Tem Jenkins and Councilman Hicks' appointments to the Christmas Commission on the agenda for the next meeting.

APPOINTMENT – HOUSING AUTHORITY

Mayor Brady asked the City Manager to place his appointment to the Housing Authority on the agenda for the next meeting.

APPOINTMENTS – PLANNING COMMISSION

Motion by Councilman Alexander, seconded by Mayor Pro Tem Jenkins to appoint Bob Coggin to the Planning Commission for a three year term to replace David Albright.

MOTION CARRIED. (6 – 0)

Motion by Councilman Hicks, seconded by Councilman Alexander to re-appoint Charles Wilson for another three year term on the Planning Commission.

MOTION CARRIED. (6 - 0)

Mayor Brady asked the City Manager to place Councilman DuBose's appointment to the Planning Commission on the agenda for the next meeting.

APPOINTMENTS – TREE COMMISSION

Mayor Brady asked the City Manager to place his appointment and Mayor Pro Tem Jenkins' appointments on the agenda for the next meeting.

REPORT – NEWNAN CULTURAL ARTS COMMISSION

Ms. Phylis Graham, member of Newnan Cultural Arts Commission, thanked Mayor Brady and Council for their support to the commission, also thanked Gina Snider, Liaison. She gave a recap of the fall events. The Commission has been partnering with others groups in the community with events for several years.

Mr. John Thrasher asked Council to support the Newnan Burns Scottish Heritage Weekend January 29 and 30, 2016.

PUBLIC HEARING –ALCOHOL BEVERAGE – LICENSE REPRESENTATIVE
TRANSFER – HOA RESTAURANT HOLDER, LLC D/B/A HOOTERS OF NEWNAN

Mayor Brady opened a public hearing on the application for a Retail On Premise (Pouring) Sales of Distilled Spirits and Malt Beverages and Wine License for transfer of License Representative from: Kathryn Meredith to: Melanee Ray for HOA Restaurant Holder, LLC d/b/a Hooters of Newnan located at 1001 Bullsboro Drive.

A representative of applicant was present for the hearing.

No one present spoke for or against the application. Mayor Brady closed the public hearing.

The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Hicks, seconded by Councilman Koritko to approve the application for Retail On Premise (Pouring) Sales Distilled Spirits and Malt Beverages and Wine License for transfer of License Representative from: Kathryn Meredith to: Melanee Ray for HOA Restaurant Holder, LLC d/b/a Hooters of Newnan located at 1001 Bullsboro Drive.

MOTION CARRIED. (6 – 0)

ORDINANCE – ADOPTION OF 2016 BUDGET – FIRST READING

Motion by Councilman Alexander, seconded by Councilman Hicks to adopt the Ordinance for the 2016 Budget as presented effective beginning January 1, 2016 and ending December 31, 2016 on first reading.

MOTION CARRIED. (6 – 0)

Mayor Brady noted this ordinance requires a second and final reading which will be held tomorrow January 13, 2016 at 12:00 noon at this location.

RESOLUTION – ADOPT 2016 PAY PLAN

The City Manager informed Council based on an analysis of the City, its compensation plan and a survey of selected local municipalities, a new pay plan was recommended which included 30 pay grades. The City has decided to implement the new pay plan beginning with the 2016 budget year.

Motion by Councilman Alexander, seconded by Councilman Hicks to adopt the Resolution for the 2016 Pay Plan in accordance with the 2016 Budget as presented.

MOTION CARRIED. (6 – 0)

AMENDMENT – PERSONNEL POLICY

The City Manager recommends amending the policy to discontinue end of probation increases and add one additional paid holiday; either President's Day in February or another day as designated by the City Manager each year.

Motion by Councilman Alexander, seconded by Councilman Hicks to amend the Personnel Policy Manual to remove the end of probation pay increase and add one additional holiday either President's Day in February or another day as designated by the City Manager to be presented to Council at January meeting each year.

MOTION CARRIED. (6 – 0)

SURPLUS PROPERTY DECLARATION AND DISPOSITION

Motion by Councilman Hicks, seconded by Councilman Alexander to approve the Pole Cat Aerial Lift and E-233, 1990 Ford Backhoe as surplus and grant authorization for the disposal of such.

MOTION CARRIED. (6 – 0)

GMA SPECIAL MEMBERSHIP MEETING – VOTING DELEGATE

GMA's current First Vice President, Mayor Edna Jackson of Savannah, was unsuccessful in her re-election bid and will be leaving office at the beginning of 2016. In accordance with GMA Bylaws, Mayor Boyd Austin of Dallas, the current Second Vice President, will move up to First Vice President, and Mayor Dorothy Hubbard of Albany, the current Third Vice President will move up to Second Vice President. The Third Vice President position will be vacant until the unexpired term is filled on January 24.

Motion by Councilman DuBose, seconded by Councilman Alexander to designate Mayor Keith Brady as voting delegate for the special membership meeting at GMA, January 24, 2016 for the GMA Third Vice President position that is vacant.

MOTION CARRIED. (6 – 0)

REQUEST – CLOSE STREETS AND SIDEWALKS – 2016 MAINSTREET EVENTS

Motion by Councilman Alexander, seconded by Councilman Hicks to approve the request for streets and sidewalks closing for Mainstreet Events for 2016:

Streets: Spring Taste of Newnan 4/14 Fall Taste of Newnan 10/6
Fourth of July Parade 7/4 Santa on the Square 11/25
Sunrise on the Square 5K 9/3

Sidewalks: Market Days, Coweta County Farmers Market, Spring Art Walk 3/18
Summer Wined Up 6/10, Fall Art Walk 9/16, Oktoberfest Boutique
Beer Tasting 10/14, Munchkin Masquerade 10/31 and Holiday Sip
and See 11/10

Also permission to use First Avenue Park for the following Main Street Events:
Spring Screen on the Green – 3/18/16
Fall Screen on the Green – 9/16/16.

MOTION CARRIED. (6 – 0)

OFF AGENDA

AGREEMENTS/PERFORMANCE AGREEMENTS – NEWNAN BURNS SCOTTISH HERITAGE WEEKEND

Motion by Councilman Alexander, seconded by Councilman Hicks to approve the agreements for the Newnan Burns Scottish Heritage Weekend January 29 and 30, 2016 Attached are the following:

1. Executed Agreement between City of Newnan and The Order of the Tartan
2. Execute Performance Agreement: Jamie Laval
3. Performance Agreement: Craic'd Up (band)
4. Executed Performance Agreement: Rust Tate

MOTION CARRIED: (6 – 0)

MOTION FOR EXECUTIVE SESSION

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks that we now enter into closed session as allowed by O.C.G.A. §50-14-4 and pursuant to advice by the City

Attorney, for the purpose of discussing personnel issues and that we, in open session adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law at 3:36 p.m.

MOTION CARRIED. (6 - 0)

EXECUTIVE SESSION

RESOLUTION/MAYOR'S AFFIDAVIT FOR EXECUTIVE SESSION

Motion by Mayor Pro Tem Jenkins, seconded by Councilman DuBose to adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the Council meeting was within the exceptions provided by O.C.G.A. §50-14-4(b).

MOTION CARRIED. (6 - 0)

ADJOURNMENT

Motion by Councilman Alexander, seconded by Councilman Koritko to adjourn the Council meeting at 3:37pm.

MOTION CARRIED. (6 - 0)

Della Hill, City Clerk

Keith Brady, Mayor