

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, September 13, 2016 at 2:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and delivered the invocation.

PRESENT

Mayor Keith Brady: Council members present: Cynthia E. Jenkins; Ray DuBose; George Alexander; Clayton Hicks and Rhodes Shell. Council member absent: Dustin Koritko. Also present: City Manager, Cleatus Phillips; City Clerk, Della Hill; Planning Director, Tracy Dunnavant; Public Works Director, Michael Klahr; Code Enforcement Officer, Shane Pridgen; City Planner, Chris Cole; Business Development Director, Hasco Craver; City Attorney, Brad Sears and Police Chief, Douglas (Buster) Meadows.

MINUTES – SPECIAL CALLED MEETING/COMPREHENSIVE PLAN UPDATE – AUGUST 23, 2016

Motion by Councilman DuBose, seconded by Councilman Hicks to dispense with the reading of the minutes of the Special Called Comprehensive Plan Update on August 23, 2016 and adopt them as presented.

MOTION CARRIED. (6 – 0)

MINUTES – REGULAR COUNCIL MEETING – AUGUST 23, 2016

Motion by Councilman Hicks, seconded by Councilman Alexander to dispense with the reading of the minutes of the Regular Council meeting for August 23, 2016 and adopt them as presented.

MOTION CARRIED. (6 – 0)

APPOINTMENTS – NEWNAN YOUTH ACTIVITIES COMMISSION

Mayor Brady asked the City Manager to place Mayor Pro Tem Jenkins' and Councilman Alexander's appointments to the Newnan Youth Activities Commission on the agenda for the next meeting.

APPOINTMENT – BOARD OF ZONING APPEALS

Mayor Brady asked the City Manager to place Councilman Koritko's appointment on the agenda for the next meeting to the Board of Zoning Appeals.

APPOINTMENT – NEWNAN URBAN REDEVELOPMENT AUTHORITY

Mayor Brady asked the City Manager to place this appointment to the Newnan Urban Redevelopment Authority on the agenda for the next meeting.

APPOINTMENTS – ETHICS COMMISSION

Motion by Councilman Shell, seconded by Councilman Hicks to re-appoint Thomas W. (Chip) Barron and David McMichael to the Ethics Commission for another two year term.

MOTION CARRIED. (6 – 0)

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to re-appoint Alan Dean and Sarah Towns to the Ethics Commission for another two year term.

MOTION CARRIED. (6 – 0)

Motion by Councilman Hicks, seconded by Councilman Alexander to re-appoint Brenda Dunn and Patrick McKee to the Ethics Commission for another two year term.

MOTION CARRIED. (6 – 0)

Motion by Councilman DuBose, seconded by Councilman Hicks to re-appoint Bud Freeburg and Rev Winston Skinner to the Ethics Commission for another two year term.

MOTION CARRIED. (6 – 0)

Motion by Councilman Alexander, seconded by Councilman Hicks to re-appoint Irving Jackson and Minnie Robinson to the Ethics Commission for another two year term.

MOTION CARRIED. (6 – 0)

Motion by Mayor Brady, seconded by Councilman Alexander to re-appoint Carrie Knight and Robert McKoon to the Ethics Commission for another two year term.

MOTION CARRIED. (6 - 0)

Mayor Brady asked the City Manager to place Councilman Koritko's appointments on the agenda for the next meeting.

PROCLAMATION – CONSTITUTION WEEK – 2016

Mayor Brady stated the Proclamation for Constitution Week is an annual event and this year it will be the week of September 17 – 23, 2016. He read the Proclamation and presented it to the DAR members present.

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – RED LOBSTER

Mayor Brady opened a public hearing on the application for Retail ON Premise (Pouring) Sales of Distilled Spirits, Malt Beverages & Wine License for transfer of licensee FROM: Colleen Hunter TO: Norma Iris Rivera for Red Lobster Restaurants, LLC d/b/a Red Lobster #0895 located at 990 Bullsboro Drive.

A representative of the applicant was present for the hearing.

No one spoke for or against the application. Mayor Brady closed the public hearing.

The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Shell, seconded by Councilman Hicks to approve the application for a Retail ON Premise (Pouring) Sales of Distilled Spirits, Malt Beverages and Wine License for transfer of licensee FROM: Colleen Hunter TO: Norma Iris Rivera for Red Lobster Restaurants, LLC d/b/a Red Lobster #0895 located at 990 Bullsboro Drive.

MOTION CARRIED. (6 – 0)

NEIGHBORHOOD TASK FORCE CRIME REDUCTION REPORT – J. DOUGLAS BAILEY, PRESIDENT, PERFORMANCE VISTAS

Mr. Bailey stated his goal is to strengthen the Task Force already in place and reduce crime and improve the quality of life in neighborhoods with more programs. We have collected data and worked on a long range plan. We want to build history that will work. The three areas that have a high crime rate in Newnan are Rocky Hill, Westgate and Chalk Level. There are volunteers working in these neighborhoods to acknowledge these issues. The next step would be to create a lead agency or organization with actual resources. He indicated a Crime Reduction Task Force program has worked well for Johnson City Tennessee.

Mayor Brady thanked Mr. Bailey for an outstanding job recapping the work that has been done along with the Task Force. A lot of hours were involved in this process.

Mayor Pro Tem Jenkins thanked the Task Force members that were present along with the Housing Authority, along with Staff, City Manager and the Chalk Level Neighborhood Association for their involvement. This effect has truly made a positive attitude in the communities involved.

Mayor Brady suggested checking with Johnson City Tennessee to see what made their program a success on crime reduction.

CREATION OF ASSISTANT CITY MANAGER

The City Manager is requesting three action items for approval: updated pay plan to establish Assistant City Manager position, amended budget to reclassify positions and new organizational chart to finalize the selection.

AMENDMENT TO ORGANIZATIONAL CHART

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to amend the Organizational Chart for the City of Newnan for the Assistant City Manager's position.

MOTION CARRIED. (6 – 0)

RESOLUTION – ADOPT 2016 AMENDED PAY PLAN

Motion by Councilman Alexander, seconded by Councilman Hicks to adopt the resolution to amend the pay plan for 2016 establishing Assistant City Manager position and reclassification of Main Street Manager position.

MOTION CARRIED. (6 – 0)

ORDINANCE – AMEND 2016 FISCAL YEAR BUDGET

Motion by Councilman Hicks, seconded by Councilman Alexander to adopt an ordinance to amend 2016 Fiscal year budget for the 4th quarter of 2016 totals \$19,606.

MOTION CARRIED. (6 – 0)

AGREEMENT – KMART PHARMACY – PROVIDE FLU IMMUNIZATIONS TO EMPLOYEES

Motion by Councilman Alexander, seconded by Councilman Hicks to approve the agreement with Kmart Pharmacy to provide flu immunizations to the employees.

MOTION CARRIED. (6 – 0)

NEWNAN CENTRE - FY2017 BUDGET PROPOSAL

Motion by Councilman Hicks, seconded by Mayor Pro Tem Jenkins to approve the FY2017 Budget for the Newnan Centre as presented and as last year, forward funds of the Hotel/Motel tax for 2017.

MOTION CARRIED. (6 – 0)

CONTRACT – TRAFFIC SIGNAL WARRANT STUDIES

The Public Works Director/City Engineer stated this is a request to consider a contract award for professional services for conducting traffic signal warrant studies for the signals at Farmer Street/ Glenn Street and at Salbide Avenue and Thompson Street. Staff recommends awarding a contract to Wilburn Engineering for \$5,500.00.

Motion by Councilman DuBose, seconded by Councilman Hicks to award contract to Wilburn Engineering for \$5,500.00 for studies for the signals at Farmer Street/ Glenn Street and at Salbide Avenue and Thompson Street.

MOTION CARRIED. (6 – 0)

REQUEST – OFFICIAL TRANSMITTAL COMPREHENSIVE PLAN 2016 - 2036 TO THREE RIVERS REGIONAL COMMISSION

The City Planner informed Council the Comprehensive Plan 2016-2036 is ready to be transmitted to the Regional Commission with a cover letter signed by the Mayor of Newnan. The anticipated adoption date is October 25th, 2016.

Motion by Councilman Hicks, seconded by Mayor Pro Tem Jenkins to adopt a resolution approving the transmittal of the Comprehensive Plan for 2016 -2036 to Three Rivers Regional Commission.

MOTION CARRIED. (6 - 0)

REQUEST – PROCEED WITH DEMOLITION – 3 MELSON STREET

The Code Enforcement Officer informed Council the City foreclosed on the right of redemption October 1, 2014 and we would like to proceed with demolition.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to approve the request to proceed with the demolition of structure located at 3 Melson Street.

MOTION CARRIED. (6 – 0)

The City Manager informed Council the Urban Redevelopment Authority is interested in some of the substandard structures and will be making a request at a later date.

REQUEST – PROCEED WITH DEMOLITION – 36 PINSON STREET

The Code Enforcement Officer informed Council this structure needs a lot of work.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to approve the request to proceed with the demolition of structure located at 36 Pinson Street.

MOTION CARRIED. (6 – 0)

REQUEST – SCHEDULE PUBLIC HEARING – 203 GREENVILLE STREET

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to approve the request to schedule a public hearing for October 25, 2016 for substandard structure located at 203 Greenville Street.

MOTION CARRIED. (6 – 0)

REQUEST – 180 DAY EXTENSION – 286 W WASHINGTON STREET

The Code Enforcement Officer informed Council he did received a schedule of repairs for 90 days today from one of the daughters of the deceased owner. The family is dealing with legal issues from their father's estate.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to approve the request for an extension of one hundred eighty (180) days for the structure located at 286 West Washington Street.

MOTION CARRIED. (6 – 0)

HOUSING STATUS REPORTS – 7 UPPER MANN, 29 WILCOXEN, 79 SPENCE AVENUE, 121 PINSON AND 136 SPRING

<u>Property</u>	<u>Owner</u>	<u>Progress</u>	<u>Resolution Deadline</u>
7 Upper Mann St	Donald Smith	No progress	01/15/2017
29 Wilcoxen St	Wanda Beckom	Progress made	11/19/2016
79 Spence Ave	Andre Sparks	No progress	10/23/2016
121 Pinson St	Marcus Beasley	Progress made	01/15/2017
136 Spring St	Clay Estate	No progress	01/15/2017

REQUEST – INFORMATION ON ACCIDENT HISTORY FOR TEMPLE AVENUE AND TEMPLE AVENUE AT CLARK STREET

The Public Works Director/City Engineer stated there would need to be a report of 5 or more crashes, of types susceptible to correction by traffic control modifications (each crash involving personal injury or property damage), in a 12 month period, before physical changes would be considered. At the intersection of Temple Ave/Clark Street the Police Department records confirm one accident in the last five years. The Georgia Department of Transportation has agreed to assess the intersection of Temple Ave/Clark Street/ Richard Allen Drive/ Fair Street for feasibility of constructing a future roundabout.

Mayor Pro Tem Jenkins indicated another accident occurred in July with proper damage and might not been reported. Also she would like to know if there was a time frame for feasibility of constructing a future roundabout.

Mr. Klahr informed Council they are not in favor of closing Temple as it would cause people to do the same thing on Dent Street as cut through. It would take 90 to 120 days to do the study. We are in the process of paving the street and we will be adding pavement markers, center lines and chevron signs indicating curve. Parking on the street at the curve could cause oncoming traffic a problem seeing.

Mayor Pro Jenkins asked about traffic calming to slow traffic down.

Mr. Klahr informed Council we can do a study with traffic calming; define lanes, and warning signs and see what effect this will have.

The City Manager stated we are aware of the issue but are not in favor of closing the street. We will do traffic studies and present a report at a later date.

REQUEST – NEIGHBORHOOD GROUP TO RESTRICT PARKING ON MARY ANN STREET

Staff recommends that parking be prohibited on Mary Ann Street from Price Street to Johnson Avenue.

The Police Chief stated parking should be restricted to the South side of the street from Price Street to Martin Luther Jr. Drive because the street is so narrow.

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Alexander to approve the recommendation from Staff to prohibit parking on the south side of Mary Ann Street from Price Street to Johnson Avenue.

MOTION CARRIED. (6 – 0)

REQUEST – CONSIDER LEFT TURN MOVEMENTS FROM LOWER FAYETTEVILLE ROAD INTO THE CENTRE FOR PERFORMING AND VISUAL ARTS

The Public Works Director/City Engineer stated there is no dedicated left turn lane at the entrance to the Centre. At certain times of the day a vehicle wanting to make a left turn from Lower Fayetteville Road into the Centre may have to wait. The County Engineer has indicated no objection to prohibiting the left turn movement into the Centre and directing traffic to the roundabout, however, officials of the Centre and the Coweta School System have expressed objections. This section of Lower Fayetteville Road is within the city's jurisdiction.

Mayor Brady suggested staff look at signage at roundabout on highway 16 and possibly modify the wording in the roundabout on Lower Fayetteville Road.

Motion by Councilman Hicks, seconded by Councilman Alexander to approve no left turn movements from Lower Fayetteville Road into the Centre for Performing and Visual Arts with modified signage in the roundabout.

MOTION CARRIED. (6 – 0)

REQUEST – HOLD 2017 RUN FOR ANGLES 5K, 10K AND FUN RUN ON CITY STREETS

Motion by Councilman Alexander, seconded by Councilman Hicks to approve the request to hold 2017 Run for Angles 5K, 10K and Fun Run on City Streets on Saturday February 4, 2017.

MOTION CARRIED. (6 – 0)

REQUEST – CLOSE PORTIONS OF COLLEGE AND TEMPLE AVENUE AS LAST YEAR FOR SAFETY ON HALLOWEEN

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to approve the request to close portions of College Street and Temple Avenue as last year for safety on Halloween.

MOTION CARRIED. (6 – 0)

REQUEST- FIRST BAPTIST CHURCH – TO CLOSE MADISON STREET TO THROUGH TRAFFIC – FROM MOBILE FOOD PANTRY

Motion by Councilman Alexander, seconded by Mayor Pro Tem Jenkins to approve the request from First Baptist Church to close Madison Street for distribution from Mobile Food Pantry from 7:00 am to 1:00 pm on October 28, 2016 and December 30, 2016.

MOTION CARRIED. (6 – 0)

REQUEST – THE COBRA FOUNDATION – CONDUCT ANNUAL HOMECOMING PARADE ON CITY STREETS

Motion by Mayor Pro Tem Jenkins, seconded by Councilman Hicks to approve the request from The Cobra Foundation to conduct annual homecoming parade on Sunday September 18th between 3 pm and 4 pm on City streets.

MOTION CARRIED. (6 – 0)

COUNCIL'S REMARKS

Mayor Brady had a request for staff to look at the sign "Right Lane Keep Moving Forward" coming off the ramp at I-85 onto Bullsboro Drive noting it should be lower.

Mayor Pro Tem Jenkins thanked Staff and the Cultural Arts Commission for the "Jazz in the Park" program. Everyone is so excited having the Greenville Street Park used as a music venue.

ADJOURNMENT

Motion by Councilman Alexander, seconded by Councilman Hicks to adjourn the Council meeting at 3:30 pm.

MOTION CARRIED. (6 – 0)

Della Hill, City Clerk

Keith Brady, Mayor