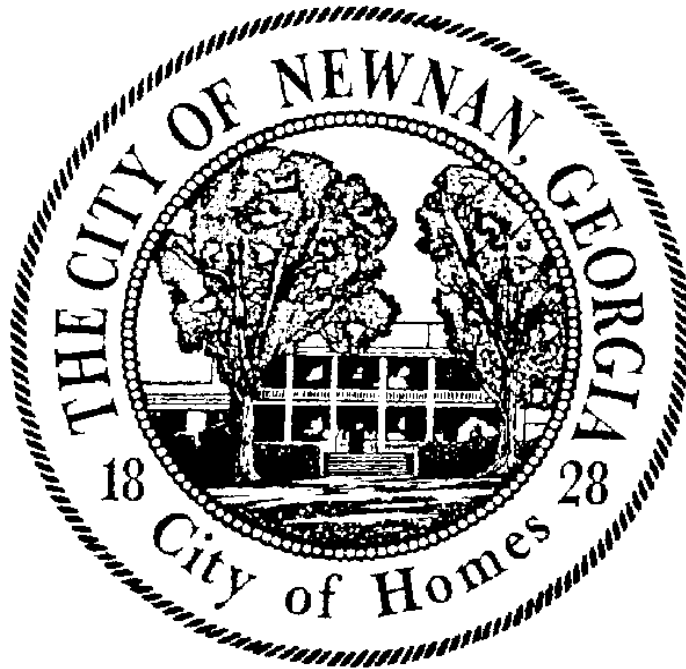


# CITY OF NEWNAN, GEORGIA



Application Form

For

Plat Review

February, 2019



# CITY OF NEWNAN, GEORGIA

25 LaGrange Street  
Newnan, Georgia 30263  
770-254-2354

## PLAT REVIEW APPLICATION

\_\_\_\_\_  
Name of Applicant \_\_\_\_\_

\_\_\_\_\_  
Address of Applicant \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Property Owner (Use back if multiple names) \_\_\_\_\_

\_\_\_\_\_  
Mailing Address \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_

\_\_\_\_\_  
Address or Description of Property Involved: \_\_\_\_\_

[ ] – Preliminary Plat      [ ] – Final Plat-Major Subdivision      [ ] – Minor Final Plat

\_\_\_\_\_  
Original Tract Deed Book and Page Number \_\_\_\_\_

\_\_\_\_\_  
Number of Acres in Development \_\_\_\_\_

\_\_\_\_\_  
Number of Lots Created \_\_\_\_\_

\_\_\_\_\_  
Zoning Classification \_\_\_\_\_

**The following items are to be submitted along with this application:**

- Plats as required by Section 10 of the *City of Newnan Subdivision Regulations*.
- Two Paper copies of proposed plat drawing no larger than 24 X 36
- One digital copy in pdf format.
- A review fee payable to the *City of Newnan*, of which no part is refundable to the applicant. (See Fee Schedule Attached)

I (We) do hereby certify the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

\_\_\_\_\_  
Property Owner's name (please print)

\_\_\_\_\_  
Signature of Property Owner

**FOR OFFICIAL USE ONLY**

DATE OF FILING: \_\_\_\_\_ APPROVAL DATE: \_\_\_\_\_

REVIEW FEE: \_\_\_\_\_

**CITY OF NEWNAN  
SUBDIVISION  
FEE SCHEDULE**

Submission of Subdivision Preliminary Plat .....	\$2.00 per lot/Minimum \$100.00
Final Subdivision Plat – Major (with street acceptance).....	\$100.00
Minor Final Plat.....	\$50.00

**FINAL PLAT REQUIREMENTS UPON COMPLETION OF REVIEW**

All plats must be filed electronically with the Coweta County Superior Court Clerk’s office. Applicants are responsible for paying all of the appropriate online filing fees.

For Street Acceptance – Applicant is responsible for recording and paying fees to record all of the appropriate legal paperwork required by the City of Newnan with the Coweta County Superior Court Clerk’s office. Copies of the legal documents are to be returned to the City of Newnan after they have been recorded.

Stormwater Facility Maintenance Agreement (If Required): Applicant is responsible for recording this document with the Coweta County Superior Court Clerk and providing a copy of the recorded document to the City of Newnan.

After the plat has been properly recorded, the applicant is to provide the City of Newnan with the following:

1 digital copy with the required signatures and Superior Court Clerk’s recording stamp in pdf format.

