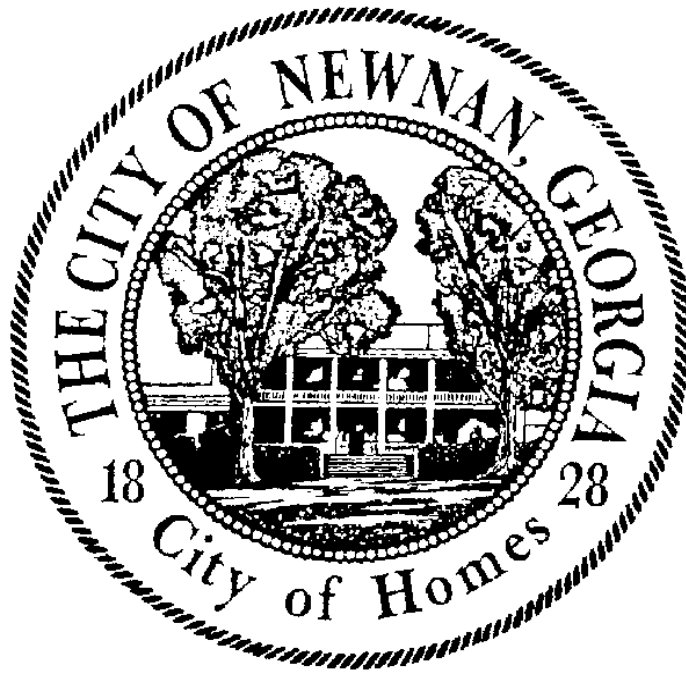


# CITY OF NEWNAN, GEORGIA

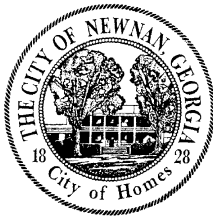


Application Form

For

Home Occupation

December 2006



# CITY OF NEWNAN, GEORGIA

25 LaGrange Street  
Newnan, Georgia 30263  
770-253-2682

## HOME OCCUPATION APPLICATION

Date Received \_\_\_\_\_

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Name of Applicant \_\_\_\_\_ Name of Business \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

Property Owner (Use back if multiple names) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

Address of Property \_\_\_\_\_

Present Zoning Classification \_\_\_\_\_

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### In-Home Occupations (Select type, if applicable)

Minor in-home occupations are permitted administratively and shall be limited to the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Artists, craftsmen, sculptors, piecework   | <input type="checkbox"/> Telephone answering services                                     |
| <input type="checkbox"/> Authors and composers  | <input type="checkbox"/> Telephone solicitation and telemarketing                         |
| <input type="checkbox"/> Home offices, not including professional offices   | <input type="checkbox"/> Home occupation day care service                                 |
| <input type="checkbox"/> Individual tutoring  | <input type="checkbox"/> Woodworking or cabinet making,<br>craft and not industrial scale |
| <input type="checkbox"/> Catering, limited  | <input type="checkbox"/> Photo studios and photo development                              |
| <input type="checkbox"/> Minor Repair Services  |   |
| <input type="checkbox"/> Individual musical instrument instruction,<br>provided that no instrument may be amplified | <input type="checkbox"/> Sewing, needlework, and piece goods, including<br>upholstery     |

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Purpose

The purpose of establishing specific uses that are permitted as an in-home occupation is to provide clear guidelines for determining compatibility between adjacent uses and to provide a mechanism for recommending bodies and decision makers to evaluate zoning and rezoning applications.

Establishment

In-home occupations may be established subject to the following requirements:

- a) Not more than 25% of the dwelling unit may be used for the conduct of an in-home occupation.
- b) There shall be no exterior evidence of the home occupation including identification signage.
- c) No such use shall create or cause noise, vibration, odor, smoke, glare, electrical interference or any other nuisance that would be detectable beyond the property line.
- d) Only persons living in the dwelling unit shall be employed at the location of the home occupation.
- e) The home occupation shall be conducted entirely within the dwelling unit except that a home occupation may be conducted in an accessory building provided that the following standards are maintained:
  - ✓ In-home occupations shall not exceed 25% of the total area of an accessory structure.
  - ✓ Except in the case of home occupations conducted within a tenant house, an accessory use or structure shall be operated and maintained under the same ownership as the principal use.
  - ✓ The accessory building or portion of accessory building used for the home occupation shall be located no less than 15' from the side, rear or non-street side lot line.
- f) There shall be no display or any other indication from the exterior that the building is being utilized for any non-residential purpose, and the external appearance of the structure in which the use is conducted shall be compatible with the dwelling unit and neighboring residential structures.
- g) There shall be no merchandise manufactured or processed for sale, bought, exchanged, or traded in or on the premises. An in-home occupation involving individual works of art and involving some machine process as part of the creation of individual works of art or craft is permitted, provided it meets all other criteria of this Section, and involves no direct sales of such works of art to consumers on a regular basis from the premises.
- h) No home occupation shall be permitted in any accessory building, or portion thereof, where the conduct of such home occupation is or will be offensive to neighboring property owners or occupants of the same dwelling structure by reason of excessive noise, late hours or business activity, the intensity of the business activity, or other reasons constituting a nuisance.
- i) No home occupation shall be permitted in that portion of a garage that is required by the Ordinance to provide parking spaces for a dwelling or dwellings.
- j) No article, product or service shall be sold on the premises, other than by telephone or other communications technology.
- k) No materials, equipment or business vehicles shall be stored or parked on the premises of the home occupation unless they are confined entirely within the residence or an accessory building, except that 1 business vehicle (the carrying capacity of which shall not exceed 1.5 tons) used exclusively by the resident may be parked in a carport, garage or rear or side yard.
- l) No more than 1 vehicle of any business customer or client may park at the location of the home occupation at any time. In addition, there shall be no storage of mechanical earth-moving or construction equipment at the location of the home occupation.

- m) "Home occupation day care service" is defined as a private residence operated by any person who receives therein pay for the supervision and care for fewer than 24 hours per day, without transfer of legal custody, of not more than 6 children simultaneously who are under 18 years of age who are not related to such person and whose parents or guardians are not residents in the same private residence. More than 25% of a residence may be used for a customary home occupation day care service and an outdoor play area may be provided. The day care service must be registered with the day care licensing division of the Georgia Department of Human Resources and proof of such registration must be submitted to the Planning Department before a business license can be issued.
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I do hereby certify that the information provided herein is both complete and accurate to the best of my knowledge, and I understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application. I hereby acknowledge that all requirements for the operation of a home occupation have been read and that I have been provided with a copy of the zoning code which regulates home occupation.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of City Official

\_\_\_\_\_  
Date