


CITY OF NEWNAN

BOARDS &

COMMISSIONS

GET INVOLVED AND VOLUNTEER WITH THE CITY!





Boards and commissions are established for the purposes of acquiring and studying information in specific areas and to make recommendations to the Mayor and City Council on issues within the board's area of expertise.

Some boards are quasi-judicial and have decision-making powers within their areas of expertise. Decisions made by quasi-judicial boards are appealable to City Council or the courts.

Appointments to the boards and commissions are made as member term limits come up. All board members are appointed by the Mayor and City Council and serve without compensation. Recruitment for the annual appointments are on a continual basis.

The City of Newnan currently has over 15 standing boards, commissions and authorities consisting approximately of 135 volunteer members. Each board and commission is supported by a staff liaison.

Boards & Commissions

- Board of Zoning Appeals
- Coweta County Board of Health
- Downtown Development Authority
- Ethics Commission
- Housing Authority
- Keep Newnan Beautiful
- Newnan Christmas Commission
- Newnan Convention Center Authority
- Newnan Cultural Arts Commission
- Newnan Development Authority
- Newnan Youth Activities Commission
- Newnan Youth Council
- Parks Commission
- Retirement Board (City employees only)
- Tree Commission
- Urban Redevelopment Authority
- Water and Light Commission

Board of Zoning Appeals

Appointments By: Mayor and City Council

Term: 3 years

Staff Liaison: Tracy Dunnavant, Planning & Zoning Director

Meetings: The board meets on the first Tuesday of each month at 10:00 a.m. in the Richard A. Bolin Council Chambers at City Hall

Purpose: The Board of Zoning Appeals hears variance and special exception requests related to the Zoning Ordinance. The Board also decides administrative appeals where it is alleged that there is an error or misrepresentation in any decision or determination made by staff in the administration or enforcement of the Zoning Ordinance.

Member Qualifications:

- Reside in the City of Newnan for a period not less than one (1) year;
- Registered to vote in the City of Newnan
- Chosen based on a perceived ability to represent the public interest

Coweta County Board of Health

Appointments By: Governing authority of the largest municipality in the County

Term: 4 years

Staff Liaison: None - Coweta County Board

Meetings: The board meets on the third Tuesday of every other month at 1:00 p.m. in the Conference Room at the Coweta County Health Department, 70 Hospital Road, Newnan, GA

Purpose: Coweta Board of Health was created by House Bill 1068 in 1984 - This is a Coweta County board and the City of Newnan as the largest municipality in the County is required by law to make this appointment to the board.

Member Qualifications:

- Person interested in promoting public health who is a consumer or a nurse licensed under Chapter 26 of Title 43 - an RN has previously been chosen to serve.

Website:

<http://www.district4health.org/board-of-health-meetings/coweta-county-board-of-health/>

Downtown Development Authority

Appointments By: Mayor and City Council

Term: 4 years

Staff Liaison: Courtney Harcourt, Main Street Manager

Meetings: The board meets on the second Wednesday of each month at 8 a.m. in the Second Floor Conference Room at City Hall.

Purpose: Resolution adopted creating the City's Development Authority under Georgia Law Title 36.

Member Qualifications:

- All members must be taxpayers residing in the municipal corporation (within City limits) GA O.C.G.A. § 36-62-5 - Training on development and redevelopment programs §36-62A-21. is required for all members

Ethics Commission

Appointments By: Mayor and City Council members shall each delegate two qualified citizens to provide a pool of 14 individuals

Term: 2 years

Staff Liaison: NONE

Meetings: Will only take place in the event a "Board of Ethics" is appointed to review specific complaint - excerpt from 2015 Resolution: NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Newnan, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly. Serve Others, Not Ourselves / Use Resources with efficiency and Economy / Treat All People Fairly / Use the Power of Our Position for the Well Being of Our Constituents / Create an Environment of Honesty, Openness and Integrity

Purpose: Individuals consent to serve as a member of board of ethics and who will be available for a period of two years to be called upon to serve in the event a board of ethics is appointed, the mayor and council at the first public meeting after such determination, shall draw names randomly from the listing of qualified citizens until the specified five members of the board of ethics have been appointed.

Member Qualifications:

- Each member shall have been a resident of the city for at least one year immediately preceding the date of taking office and shall remain a resident of the city while serving as a member of the board of ethics.
- No person shall serve as a member of the board of ethics if the person has or has had within the preceding one-year period any interest in any contract, transaction, or official action of the city.

Housing Authority

Appointments By: Mayor

Term: 5 years

Staff Liaison: None

Meetings: The Authority meets on the third Monday of each month at 10:00 a.m. at the Binion Community Center, 200 Binion Court

Purpose: "In each city and in each county of the state there is created a public body corporate and politic to be known as the "housing authority" of the city or county; provided, however, that such authority shall not transact any business or exercise its powers under this article until or unless the governing body of the city or the county, as the case may be, by proper resolution shall declare at any time hereafter that there is need for an authority to function in such city or county." - Georgia State Law: O.C.G.A § 8-3-4

Member Qualifications:

- There are Mayoral appointments with qualifications outlined under Georgia State Law: O.C.G.A § 8-3-50

Keep Newnan Beautiful

Appointments By: Mayor and City Council

Term: 3 years

Staff Liaison: Page Beckwith, Keep Newnan Beautiful Director

Meetings: The commission meets on the fourth Thursday of each month at 12:00 p.m. in the 2nd Floor Conference Room at City Hall. The commission does not meet in July or December.

Purpose: The Keep Newnan Beautiful Commission was established in 2003. The Commission consists of twelve (12) city council appointed members who serve three (3) year terms. Keep Newnan Beautiful (KNB) is an affiliate of Keep America Beautiful and a local affiliate of Keep Georgia Beautiful. KNB is a non-profit organization that is working to inspire and educate individuals and our community towards greater environmental stewardship.

Keep Newnan Beautiful (continued)

Member Qualifications:

- Each member shall be a resident of the City during his or her term.

Newnan Christmas Commission

Appointments By: Mayor and City Council

Term: 3 Years

City Liaison: Page Beckwith, Director, Keep Newnan Beautiful

Meetings: The commission meets on the first Tuesday at 11:30 am in the 2nd Floor Conference Room at City Hall. Likely to begin meeting in the New Year around March/April.

Purpose: There is hereby created a commission to be known and designated as the City of Newnan Christmas Commission to be referred to herein as the "Christmas Commission" for the purpose of planning and sponsoring appropriate events and celebration of the Christmas holiday season, all subject to the approval of the City Council.

Member Qualifications:

- Each member shall be a resident of the City or a business owner/operator of a business located in the City during his/her term of office.

Newnan Convention Center Authority

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Carol Moore, Director, Newnan Centre

Meetings: The commission meets on the third Thursday of each month at 6:30 p.m. in the Boardroom at the Newnan Centre (1515 Lower Fayetteville Rd.)

Purpose: The Newnan Convention Center Authority, created by the State Legislature and appointed by City Council, is tasked with the construction and successful operation of the Newnan Centre, an events center. The seven (7) members of the Authority serve staggered three year terms.

Member Qualifications:

- Shall be residents of the City of Newnan and able to carry out duties and responsibilities and cause authority to excise its powers and prerogatives in accordance with terms and provisions of the aforesaid Law as it exists.

Newnan Cultural Arts Commission

Appointments By: Mayor and City Council

Term: 3 years

Staff Liaison: Katie Mosley, Manager, Leisure Services

Meetings: The commission meets on the first Wednesday of each month at noon, but times and dates may vary depending on projects.

Purpose: The Newnan Cultural Arts Committee (NCAC) is a standing committee for the City of Newnan, commissioned by the City Council in August 2005. This committee responds to the direction of the Mayor of Newnan and the City Council, to plan and coordinate cultural events that occur in the local community.

Member Qualifications:

- Each member shall be a resident or business owner/operator of the city or the county during his/her term of office.

Newnan Youth Council

Appointments By: Mayor and City Council

Term: 3 years

Staff Liaison: Mike Furbush, Landscape Architect

City Liaison: Mayor Pro Tem Cynthia Jenkins

Meetings: The council meets on the third Tuesday of each month at 6:30 p.m. in the Council Chambers at City Hall.

Purpose: The purpose of the Newnan Youth Council (NYC) is to provide a means for the high school youth of Newnan and Coweta County to learn about government, participate in the process, and to represent and articulate the needs of the community's youth. The overall purpose, based on the expressed need for youth programs, activities, events, continuing education, and youth involvement in community and governmental activities within the City of Newnan.

Member Qualifications:

- Also has the duties, responsibilities and authority to establish and oversee the Newnan Youth City Council.
- Each member shall be a resident of the City of Newnan or a resident of Coweta County that has professional or substantial volunteer experience with children and youth during his/her term of office.

Parks Commission

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Mike Furbush, Landscape Architect

Meetings: The Commission meets on the first Wednesday of each month at 10:00 a.m. in the Second Floor Conference Room at City Hall. This commission does NOT meet in June, July, August or December.

Purpose: The Parks Commission was established in 1990. The Commission consists of six (6) City Council appointed members who serve three (3) year terms. The commission is responsible to study, develop plans, and establish goals for the establishment, development, care, maintenance, and placement of improvements and structures in all of the City's public parks and to present such plans, as a recommendation, to the Mayor and City Council.

Member Qualifications:

- Each member shall be a citizen in the City of Newnan

Retirement Board (City employees only)

Appointments By: City Manager

Term: 3 Years

Staff Liaison: Della Hill, City Clerk

Meetings: The board meets as needed. Meeting dates and times are advertised in advance.

Purpose: Review any requests employees have made to the board - in the event appropriate the City Manager may recommend a study regarding requests.

Member Qualifications:

- Each member shall be a City employee

Tree Commission

Appointments By: Mayor and City Council

Term: 3 years

Staff Liaison: Mike Furbush, Landscape Architect

Meetings: The Tree Commission was established in 1990. The Commission consists of six (6) City Council appointed members who serve three (3) year terms. The commission is responsible to study, develop plans, and establish goals for the care, preservation, pruning, planting, replanting, removal and disposition of trees and shrubs in all public open spaces, and to present such plans, as a recommendation, to the Mayor and City Council.

Member Qualifications:

- Each member shall be a citizen in the City of Newnan

Urban Redevelopment Authority

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant, Director, Planning & Zoning

Meetings: The board meets on the third Thursday of each month at 6:00 p.m. in the Council Chambers at City Hall.

Purpose: An agency to be known and designated as the City of Newnan Urban Redevelopment Agency (NURA) for the purposes of implementing and regulating the components of the City's plan for redevelopment. O.C.G.A § 36-61-1. The board promotes programs and activities within the City's designated Urban Redevelopment Authority area.

Member Qualifications:

- Each member shall be a resident of the City.
- Mayor may have three appointments but two Mayoral appointments must also serve on the Newnan Housing Authority - Ordinance - Sec. 16-62 - Composition; terms

Water and Light Commission

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: There are NO staff liaisons.

Meetings: The Commission meets on the third Friday of each month at 9:00 a.m. at the Newnan Utilities offices (70 Sewell Rd.

Purpose: Shall have complete control management of the water, sewerage and light works of the City and to manage and control them for the best interest of the City and the citizens thereof.

Member Qualifications:

- No person holding a commission as an officer of the City shall be eligible to election as a water, sewerage and light commissioner.
- Must be appropriately trained/qualified for the commissioner position.

Board and Commissions Contacts

Board of Zoning Appeals

Staff Liaison:

Tracy Dunnivant, Director, Planning & Zoning
770-254-2354

tdunnivant@cityofnewnan.org

Coweta County Board of Health

Contact: NO City Staff Liaisons (contact Coweta County)

Downtown Development Authority

Staff Liaison:

Courtney Harcourt, Main Street Manager
770-253-8283 (x2)

charcourt@cityofnewnan.org

Ethics Commission

Contact: NO City Staff Liaisons

Housing Authority

Contact: NO City Staff Liaisons

Keep Newnan Beautiful

Staff Liaison:

Page Beckwith, Director, Keep Newnan Beautiful
770-253-8283

pbeckwith@cityofnewnan.org

Newnan Christmas Commission

Staff Liaison:

Page Beckwith, Director, Keep Newnan Beautiful
770-253-8283

pbeckwith@cityofnewnan.org

Newnan Convention Center Authority

City Liaison:

Carol Moore, Director, Newnan Centre
678-673-5494

carol@newnancentre.com

Newnan Cultural Arts Commission

Staff Liaison:

Katie Mosley, Leisure Services Manager
770-254-2682

kmosley@cityofnewnan.org

Newnan Youth Council

Staff Liaison:

Mike Furbush, Landscape Architect
770-254-2354

mfurbush@cityofnewnan.org

Parks Commission

Staff Liaison:

Mike Furbush, Landscape Architect
770-254-2354

mfurbush@cityofnewnan.org

Retirement Board (City employees only)

Staff Liaison:

Della Hill, City Clerk
770-254-2358

dhill@cityofnewnan.org

Tree Commission

Staff Liaison:

Mike Furbush, Landscape Architect
770-254-2354

mfurbush@cityofnewnan.org

Urban Redevelopment Authority

Staff Liaison:

Tracy Dunnivant, Director, Planning & Zoning
770-254-2354

tdunnivant@cityofnewnan.org

Water & Light Commission

Contact: There are no staff liaisons.